

USAGE FEE STRUCTURE FOR PUBLIC INSTITUTIONS* IN THE HEALTH AND SOCIAL SERVICES NETWORK FOR BILLING SERVICES PROVIDED TO A PRIVATE COMPANY FOR THE REVIEW AND AUTHORIZATION OF RESEARCH PROJECTS

Effective on: April 1st, 2024

Basic exemption amount for billing services	As of April 1st, 2024**
The public institution in the health and social services network (RSSS) may refrain from billing the private company for the following services for any research activity arising from a research contract or a lower grant amount than the one established.	\$18,557

Services billed to a private company for the same research project:			As of April 1st, 2024**
	Research conducted in a single public institution in the RSSS	Research conducted in more than one public institution in the RSSS	
1. Fee for the scientific review, if conducted by an institutional committee.	Only one scientific review per project.*** Public institutions in the RSSS recognize the scientific review conducted by the scientific committee or by a committee of recognized peers.		\$618
2. Fee for the ethical review, if conducted by an institutional committee.	Only one ethical review per project.**** Public institutions in the RSSS recognize the ethical review conducted by the research ethics board (REB) of another public institution in the RSSS or by the Comité central d'éthique de la recherche (CCER) [central research ethics board] established by the Minister of Health.		\$6,187
3. Total amount for all ongoing ethical monitoring activities during the year preceding the ethics approval renewal, other than major changes. Only one REB conducts the ongoing ethical monitoring and bills for the services provided to one or more institutions.	Total amount billed on the anniversary date of the REB's letter indicating that the results of ethical review were positive.	The total amount billed for the year is multiplied by the number of public institutions in the RSSS who are participating in the research, up to a maximum of ten. The renewal of the ethics approval must be conducted on the same date for all participating institutions. For an institution added during the year, monitoring is done by the evaluating REB for less than twelve months, but the full amount is billed.	\$618 Per year X number of participating institutions.
4. Fee for ethical monitoring by the REB of a major project change.	The REB conducting the ongoing ethical monitoring is responsible for determining whether it is a major change. The accumulated minor changes made during the same year might be considered a major change.*****		\$618 per major change.
5. Fee for the process of authorizing research in a public institution in the RSSS.	Amount billed per public institution in the RSSS to review the project suitability, establish the contract and produce the letter authorizing the researcher to conduct the research. Amount billed by each of the public institutions in the RSSS with a board of directors. The institution may, at its discretion, bill this amount when it issues the researcher the letter authorizing the research, or it may bill for the portion covering the suitability review and contract preparation once the project begins.		Each participating institution bills \$1,856 regardless of the number of facilities and/or institutions involved.
6. Fee for the institution's annual monitoring of the authorization to conduct the research, for the year preceding the approval renewal.	Amount billed by the public institution in the RSSS on receipt of the decision to renew ethics approval by the REB.	Amount billed by each public institution in the RSSS participating in the research on receipt of the decision to renew ethics approval by the evaluating REB. Prorating for the 1st renewal if the institution's authorization monitoring was done for less than twelve months.	\$618 Per year Each participating institution bills this amount.
7. Fee associated with a research project withdrawn by the sponsor before the contract was signed.	The public institution in the RSSS bills the private company the costs incurred for the reviews conducted until the date the project was withdrawn, in accordance with the "user pays" principle.		In each of the participating institutions.

* An institution connected with an integrated health and social services centre or an integrated university health and social services centre and administered by it is not considered a distinct institution.

** On April 1st of each year, there is indexation according to the pension index established pursuant to section 117 of the Act respecting the Quebec Pension Plan (CQLR, chapter R-9). In 2024: 4.4% The amounts indexed have been rounded to the nearest dollar.

*** The addition of a new experimental drug during the project requires a new scientific review.

**** In the context of basket, umbrella or platform trials, the different cohorts can be considered as individual projects.

*****The addition of a cohort to a basket, umbrella or platform trial can be considered as a new request for a separate project.

I hereby certify this translation to be true to the original French version seen by me on January 17, 2024.

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